

## MOULTONBOROUGH CONSERVATION COMMISSION MEETING MINUTES OF JANUARY 4, 2016

The normal monthly meeting was called to order at 7 PM. Members present were Marie Samaha, Chair, Bill Gassman, Secretary, Jim Nelson (seated as alternate), Ed Harrington, Scott Bartlett (seated as planning board rep), and Brian Sanford (alternate).

**Minutes:** The minutes from December 7<sup>th</sup> were reviewed. There was an update to the minutes noting that the previous month's minutes had been approved without changes. With that change, Scott moved to approve the minutes and Ed seconded it. All approved. The minutes from December 15<sup>th</sup> were changed to reflect the correct date and to add Brian seated as a regular member. Scott moved to approve, Ed seconded and all voted yea. The minutes from the special meeting on 12/21, a public interview with FBE on their bid for the update of the NRI, have not yet been published.

**Upcoming meetings:** There will be public meetings on January 13 on the renovation of States Landing and January 20<sup>th</sup> on the town's Septic Survey. ConCom member, along with the interested public are encouraged to attend.

### **Permits/Applications/Correspondence/Complaints:**

- The ConCom members reviewed a copy of a letter from the NH Department of Environmental Services (NH-DES), addressed to representatives of Dollar General, looking to build a store in Moultonborough. There are open questions and concerns about the Standard Dredge and Fill permit that is required from NH-DES before construction starts.
- Marie reported that there were two cases of dock permits submitted after the docks had already been built, all by the same contractor. Comments were sent to the NH-DES.
- A letter was received from the NH Department of Agriculture regarding ways to mitigate the impact of the manure pile that was the subject of a citizen complaint.

### **Lee's Pond Preserve**

- Discussions are ongoing with the property owner and are moving forward.
- A review of costs to close on the property were reviewed. Estimates include the possible need for a survey \$10K, Attorney fees \$1000 and Deed Prep. No property transfer tax will need to be paid, if a government entity does the purchase.
- Discussion went into attributes of a proposed easement. With a staged approach to purchase, there an access license would be required to run concurrently with the easement. The issue of parking was also brought up. A list of activities allowed on the easement is needed, before the papers can be drawn up. Examples of allowed use include walking trails, nature kiosks, canoe/kayak launch, snowmobile use, fishing and birding. ATV use will likely be prohibited, to prevent erosion. There is a need to match overall easement requirements of local land trusts, so that it is easier, in the future, to transfer the land or stewardship responsibilities if desired.
- The deed as presented states the property is 25 acres, while it is listed as 37 acres on other documents, including town assessment records. This needs to be reconciled.

**ConCom Goals:** Brian distributed changes in the ongoing goals and expected due dates. The ConCom will present the goals to the select board to the select board to help raise awareness and solicit feedback. The mission, vision and strategy statements are in good shape and will be put on the town web site.

**Natural Resource Inventory (NRI):** The ConCom selection team evaluated the NRI bids in December and picked FB Environmental to be the NRI update vendor. FBE's original proposal was for about \$14,000. A revised proposal removed one public meeting and several team meetings and added an ordinance review. Per suggestion of the Town Planner, the ConCom removed the ordinance review, with hopes the new town planner will do that task, once on-board. This should change the final proposal to about \$11,400. Bill made a motion to authorize Marie to spend up to \$14,000 to update the NRI with FB Environmental, but to negotiate the best deal based on revised requirements. Scott seconded the motion and all approved.

**Annual Report:** Marie distributed a draft of the ConCom annual report, to be published in the upcoming Town Report. Comments on improving it were discussed. Marie will revise the draft and submit it.

**Budget:** The ConCom overspent its 2015 operating budget by \$55. The FY 2015 operating budget was \$2090 and FY 2016 proposed budget is \$2,588.

**Other Business:** Bill relayed a request from a Plymouth State grad student to present findings to the ConCom on his water quality in tributaries research. He will be invited to a March 7<sup>th</sup> meeting with the request to make it clear what the data means.

**Next meeting:** Monday, February 1, 2016 at 7PM

**Adjourn:** Scott moved to adjourn at 9:10, Ed seconded and all approved.

Minutes submitted, by Bill Gassman; Secretary and Marie Samaha; Chair.